



Minutes from Regular Council Meeting of November 8th, 2022

RMA Mistik	544-22	HAMM: That the RM of Mervin #499 Council approve Road Maintenance Agreements RM499-2022-02, RM499-2022-03 and RM499-2022-04 with Mistik Management Ltd., with the stipulations that the outstanding hauling invoice be paid in full and a 25% deposit be paid prior to hauling. Further, hauling will not proceed until the initiation of winter weights, and a flag truck will be required for RMA 2022-02 at the intersection of Range Road 3195 and Grid 795 for the duration of the haul.  CARRIED
Demolition Quote	545-22	RANGE: That the RM of Mervin #499 Council accept the quote from Mitchell Bros. for demolition of Lot 8 Block 2 Plan AF4248 in the hamlet of Livelong and to have Administration request quotes for the demolition of the house located on Lot 18 Block 1 Plan AF428 in the hamlet of Livelong.  CARRIED
Foreman Vacation	546-22	GRAMLCIH: That the RM of Mervin #499 Council approve the Foreman request of vacation days from November 21-25, 2022.  CARRIED
CAMA Membership	547-22	RITZ: That the RM of Mervin #499 Council approve the Canadian Association of Municipal Administrators membership for the Administrator at a cost of \$150.00 for the first year.  CARRIED
Secure Landfill	548-22	MCKEE: That the RM of Mervin #499 Council acknowledge the measurement submitted by RMI for the Secure Energy Mervin Landfill and request that RMI discontinue the annual measurements of the landfill.  CARRIED
SAMA Confirmation	549-22	GRAMLICH: That the RM of Mervin #499 Council acknowledge the SAMA Certificate of Confirmation for the year 2022.  CARRIED
Weed Report	550-22	MCKEE: That the RM of Mervin #499 Council acknowledge and accept the Weed Inspector Report for 2022.  CARRIED
Policies	551-22	HAMM: That the RM of Mervin #499 Council accept and adopt the following policies as presented by Administration: Meeting Procedures Policy, Medical and Emergencies Services Policy, Appointments as per Bylaws and RM Act, Statement of Indemnity and Supervision Expense Claim Guidelines Policy, HR Policy (Retirement, Departure & Recognition).  CARRIED
IT RFP	552-22	RITZ: That the RM of Mervin #499 Council approve the Administrator complete an Request for Proposal by invitation for an Information Technology company to manage and maintain the RM's IT assets.  CARRIED

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator

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NSRMHH	553-22	MCKEE: That the RM of Mervin #499 Council acknowledge the resignation of Cathy Braaten as the RM of Mervin representative on the SNRMHH Board and instruct Administration to advertise the Expression of Interest for a replacement. CARRIED
Excess Liab. Ins.	554-22	SPENCER: That the RM of Mervin #499 continue with the excess liability insurance through SARM for 2023 in the amount of \$4,000,000.00 as discussed. CARRIED
Fidelity Bond	555-22	RANGE: That the RM of Mervin #499 continue with the Fidelity Bond insurance (\$50,000.00) which includes money and securities (\$10,000.00) and registered mail (\$50,000.00) through SARM for 2023 as discussed. CARRIED
Errors & Omissions	556-22	KRWYCHUK: That the RM of Mervin #499 continue with the Errors and Omissions (50,000.00) through SARM for 2023 as discussed. CARRIED
Credit Limit	557-22	HAMM: That the RM of Mervin #499 increase the limit from \$5,000.00 to \$10,000.00 for the RM of Mervin Collabria credit card for the CAO, Deputy CAO, and Foreman. CARRIED
Appoint.	558-22	GRAMLICH: That the RM of Mervin #499 Council appoint Gerry Ritz as the representative for the Regional CSO Services project committee. CARRIED
Bylaw 2022-19	559-22	GRAMLICH: That Bylaw 2022-19 being a Bylaw to Appoint a Bylaw Officer be introduced and given first reading. CARRIED
	560-22	SPENCER: That Bylaw 2022-19 being a Bylaw to Appoint a Bylaw Officer be given second reading. CARRIED
	561-22	KWYRCHUK: That Bylaw 2022-19 being a Bylaw to Appoint a Bylaw Officer be given three readings at this meeting. UNANIMOUSLY CARRIED
	562-22	RANGE: That Bylaw 2022-19 being a Bylaw to Appoint a Bylaw Officer be given third reading, approved, signed and sealed. CARRIED
Guide to Investigate	563-22	MCKEE: That the RM of Mervin #499 Council approve and adopt the Guide to Investigate Conduct Complaints as presented by Administration and be attached to the policy manual. CARRIED

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
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- Currie 564-22 HAMM: That the RM of Mervin #499 Council acknowledge and accept the gravel  
Crush measurements for the Currie Pit as submitted by RMI.  
CARRIED
- Gravel 565-22 MCKEE: That the RM of Mervin #499 Council pay Richard Currie in the amount of \$70,473.00  
Payment for 23,491 yds<sup>3</sup> of gravel crushed.  
CARRIED
- In-Camera 566-22 SPENCER: That the RM of Mervin #499 Council recess the regular meeting to move into an  
in-camera session as authorized by Part III of *The Local Authority Freedom of Information  
and Protection of Privacy Act*, at 11:05 am.  
CARRIED
- Reconvene 567-22 MCKEE: That the RM of Mervin #499 Council reconvene the regular meeting of Council at  
11:35 a.m.  
CARRIED
- WYWRA 568-22 RANGE: That the RM of Mervin #499 Council appoint Gerry Ritz to the WYWRA board as the  
Board interim representative for the RM.  
CARRIED
- Water 569-22 GRAMLICH: That we acknowledge the October water operator logs for the Hamlets of  
Operator Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented.  
CARRIED
- RM 501 570-22 RITZ: That the RM of Mervin #499 appoint the Councillors for Division 3 and 5 to attend the  
Ratepayer RM of Frenchman Butte #501 Annual Ratepayer's Meeting being held Friday, December 2,  
Meeting 2022 at the Paradise Hill Community Center.  
CARRIED
- Correspondence:  
571-22 MCKEE: That the list of correspondence as attached with additions, be acknowledged  
and filed.  
CARRIED
- St. Walburg 572-22 GRAMLICH: That the RM of Mervin #499 approve resolution of Fire Association 22-058  
Fire Assoc. that the Administration of the St. Walburg Fire Association become a contract position with  
the position being filled by Shiloh Bronken, effective October 5, 2022.  
CARRIED
- 573-22 GRAMLICH: That the RM of Mervin #499 approve resolution 22-059 of the St. Walburg Fire  
Association for the costs to transition Administration to the St. Walburg and District Fire and  
Rescue Association Firehall, up to \$5,000.00 plus taxes.  
CARRIED
- 574-22 GRAMLICH: That the RM of Mervin #499 approve resolution 22-060 of the St. Walburg Fire  
Association to complete application for a credit card from Collabria with a \$5,000.00 limit.  
CARRIED

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator

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- Recess 575-22 SPENCER: That the RM of Mervin #499 Council recess at 11:55 a.m. for lunch.  
CARRIED
- Reconvene 576-22 SPENCER: That the RM of Mervin #499 Council reconvene the regular meeting at 12:45 p.m.  
CARRIED
- Voting Delegate 577-22 GRAMLICH: That the RM of Mervin #499 Council appoint Victor Hamm and Gord Spencer to be the voting delegates for the RM at the SARM midterm convention.  
CARRIED
- Financial Statement 578-22 MCKEE: That Council approves the Statement of Financial Activity for October 2022 as circulated and read.  
CARRIED
- Bank Reconciliation 579-22 SPENCER: That the RM of Mervin # 499 Council accept the Bank Reconciliation Report for October 2022 as circulated and read.  
CARRIED
- PLANNING AND DEVELOPMENT:
- Recess 580-22 McKEE: That the RM of Mervin #499 recess the regular meeting for a public hearing at 1:28 p.m. as per *The Planning and Development Act, 2007*.  
CARRIED
- Reconvene 581-22 GRAMLICH: That the RM of Mervin # 499 reconvene the regular meeting at 1:45 p.m.  
CARRIED
- Subdivision 582-22 RANGE: That the RM of Mervin #499 Council approve the subdivision subject to a Master Servicing Agreement for planning fees, off-site grid road fees, construction of an approach to the new parcel (if necessary), separate power metering installation and any required easements for water use.  
557-2022 CARRIED
- Permit 583-22 RANGE: That the RM of Mervin #499 Council instructs North Bound Planning to provide the applicant with their options to remove, modify or appeal the contravention.  
220016-056 CARRIED
- Permit 584-22 HAMM: That the RM of Mervin #499 Council approve reducing the required set back to 40 m from the lot boundary and instruct North Bound Planning to inform applicant of the decision.  
200026-25 CARRIED
- Permit 585-22 MCKEE: That the RM of Mervin # 499 Council instruct North Bound Planning to inform applicant that the RM will require the cut-off swales be constructed and inspected before the sale of the lots.  
R0366-21S CARRIED

Initial: \_\_\_\_\_  
Reeve

Initial: \_\_\_\_\_  
Administrator

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Flood Dam. 586-22 GRAMLICH: That the RM of Mervin #499 Council approve the application for the Flood  
Reduction Damage Reduction Program to have Flood Plain mapping completed and included in OCP and  
Zoning Bylaws.

CARRIED

Accounts 587-22 MCKEE: That the accounts payable list being cheque #24064 to cheque #24112 and  
Payable manual cheque #727 to cheque #737 in the amount of \$1,084,227.12 be approved and paid.

CARRIED

Adjourn 588-22 MCKEE: That the meeting be adjourned at 2:50 p.m.

CARRIED

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ADMINISTRATOR

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REEVE

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Reeve

Initial: \_\_\_\_\_  
Administrator